(Effective until July 1, 2022)

- WAC 357-19-373 What notification must a general government employer give a nonpermanent appointee? (1) Upon appointment, all nonpermanent appointees must be notified in writing of the conditions of their appointment and/or upon any subsequent change to the conditions of their appointment.
- (2) The written notification must at a minimum contain the following information:
- (a) The reason for the nonpermanent appointment in accordance with WAC 357-19-360;
 - (b) The hours of work and the base salary;
- (c) The anticipated short-term duration or sporadic nature of the appointment;
- (d) A statement regarding the receipt or nonreceipt of benefits. If the employee is to receive benefits, the statement shall include which benefits are to be received; and
- (e) The right to request remedial action as provided in WAC 357-19-425.

[Statutory Authority: Chapter 41.06 RCW. WSR 05-01-206, \$357-19-373, filed 12/21/04, effective 7/1/05.]

(Effective July 1, 2022)

- WAC 357-19-373 What notification must an employer give a nonpermanent appointee? (1) Upon appointment, all nonpermanent appointees must be notified in writing of the conditions of their appointment and/or upon any subsequent change to the conditions of their appointment.
- (2) The written notification must at a minimum contain the following information:
- (a) The reason for the nonpermanent appointment in accordance with WAC 357-19-360;
 - (b) The hours of work and the base salary;
- (c) The anticipated short-term duration or sporadic nature of the appointment;
- (d) A statement regarding the receipt or nonreceipt of benefits. If the employee is to receive benefits, the statement shall include which benefits are to be received; and
- (e) The right to request remedial action as provided in WAC 357-19-425.

[Statutory Authority: Chapter 41.06 RCW and RCW 41.06.070. WSR 21-14-042 and 22-01-153, § 357-19-373, filed 6/30/21 and 12/15/21, effective 7/1/22. Statutory Authority: Chapter 41.06 RCW. WSR 05-01-206, § 357-19-373, filed 12/21/04, effective 7/1/05.]